



## Internal Campus Coordinator

### Job description

Do you ever walk on campus thinking ‘why’? Do you usually approach problems thinking ‘why not’? Then the Green Office VU is looking for you!

As the Internal Campus Coordinator you have knowledge of a wide range of sustainability topics in relation to policy and operations. You’ll be working in a professional environment with mainly internal partners of the VU and all of them will have different backgrounds and knowledge on sustainability. Be open minded and enlarge your knowledge when necessary. The job contains both administrative work and meetings, negotiating and networking. A big plus about working at the GO.VU is that everyone gets their own space to discover what they like to do and focus on.

Some of the tasks of the Internal Campus Coordinator:

- Run projects focused on implementing sustainability on VU campus
- Work together with the procurement department of the VU and implement sustainability in the new contracts of the VU’s distributors
- Create and maintain a network with different facility partners at the VU
- Coordinate and run the Foodhub together with a small team
- Coordinate a team of volunteers

As the Campus coordinator you are/have:

- Profound knowledge of different aspects of sustainability; or good at gaining knowledge quickly
- Strong negotiating and good networking skills
- Structured and organized
- Fluently in English and good understanding of Dutch

If you don’t comply with all these skills, that’s not a problem. The Green Office is also a place to develop skills and learn.